

To help us provide an accurate project estimate, engineering feasibility check, and tailored design proposal, please complete this checklist and send to sales@festive-commercial.biz.

01 CLIENT & ORGANIZATION DETAILS

Company Name:

Contact Person:

Title / Role:

Direct Email:

Phone / Mobile:

Property / Venue:

02 VENUE & SITE CHARACTERISTICS

Property Type:

☐ Shopping Mall

☐ Grade A Office

☐ Hotel / Resort

☐ Outdoor Plaza / Public

Installation Environment:

☐ Indoor Atrium

☐ Outdoor Exposed

☐ Semi-Covered

☐ Building Facade

Target Dimensions:

Max Height (m):

Floor Space Required (sq.m):

Load & Anchoring:

☐ Ground Anchor Points Available

☐ Overhead Structural Rigging Points Available

Power Supply:

☐ Single Phase (220V)

☐ 3-Phase Power

☐ Dedicated DB Board Nearby

03 EVENT THEME & PROJECT SCOPE

Occasion / Theme:

☐ Christmas / Winter

☐ Chinese New Year

☐ Easter / Spring

☐ Mid-Autumn /Autumn

Core Deliverables:

☐ Centerpiece Tree / Structure

☐ Hanging / Ceiling Decor

☐ Photo Spot / Archway

☐ Facade / Exterior Lights

Procurement Model:

☐ Full Custom Design & Build (Purchase)

☐ Seasonal Decor Rental & Installation

Concept / Vision Summary:

04 KEY TIMELINE & LOGISTICS CONSTRAINTS

Desired Setup Date:

Grand Opening Date:

Dismantling Date:

Installation Window:

☐ Overnight Only (22:00-06:00)

☐ Daytime Access Allowed

Logistics Constraints:

☐ Cargo Lift Available

☐ Crane (outdoors) / Cherry Picker (indoors/outdoors) allowed

☐ Floor Load Limit Applies

05 BUDGET RANGE REQUIREMENTS

Estimated Budget (HKD):

☐ Below HK\$150,000

☐ HK\$150,000 - \$300,000

☐ HK\$300,000 - \$600,000

☐ HK\$600,000 - \$1,200,000

☐ HK\$1,200,000 +

Next Steps: Upon receiving this completed form, our team will provide a preliminary feasibility feedback within 2–3 business days.

Festive Decor Commercial Display Ltd.

Tel: +852 2947 0077